



# 21<sup>st</sup> ANNUAL CPA CONVENTION

November 20 – 22, 2011  
CLARION RESORT PINWOOD PARK  
North Bay, Ontario

Please join us for the 21<sup>st</sup> Annual CPA Convention. As always, the Convention boasts an agenda full of excellent speakers, networking opportunities, exhibits, entertainment and a plant tour.

The Sunday evening kickoff event will be the popular **Welcome Reception** where delegates can network and view our Associate/Supplier Members' exhibits.

On Monday we will hold our **Annual General Meeting** followed by a **Speaker Program** featuring speakers addressing relevant topics. We will enjoy a **Banquet Reception** complete with **Entertainment** on Monday evening.

Tuesday morning will find you participating in our final event – the much anticipated **Plant Tour**. **Rainbow Concrete Industries** will welcome us to their North Bay manufacturing plant.

**New** this year, we will be offering **Due Diligence Training** at the Convention site on November 20. Why not arrive a little early for the Convention and attend the training during the day prior to the Welcome Reception? All employers, managers and supervisors must implement and manage their workplace in compliance with the Occupational Health & Safety Act; with this training you will learn how to apply due diligence standards at your plant. Learn what taking "every precaution reasonable" really means and walk away with practical solutions to due diligence issues, including: Job Hazard Analysis Forms; Compliance Checklists; Safe Work Procedures; and more!

**The 2011 Convention will be held at Clarion Resort Pinewood Park. We have secured nightly room rates as follows:**

Standard \$114.99+tax: two Queen beds; some include patios or balconies.  
Executive Room \$124.99+tax: King size bed, double pullout sofa bed, working and sitting area. **To book your room at the Hotel, advise them that you are with the Concrete Precasters Association of Ontario or quote group #266003 in order to obtain these rates.**

**You can make your reservation by calling 1.800.461.9592.**

**The deadline for Hotel reservations is October 20<sup>th</sup>, 2011.**



**Standard Room: \$114.99**



**Executive Room: \$124.99**

**CLARION RESORT PINWOOD PARK**

201 Pinewood Park Drive,  
North Bay, ON P1B 8Z4  
**1-800-461-9592**

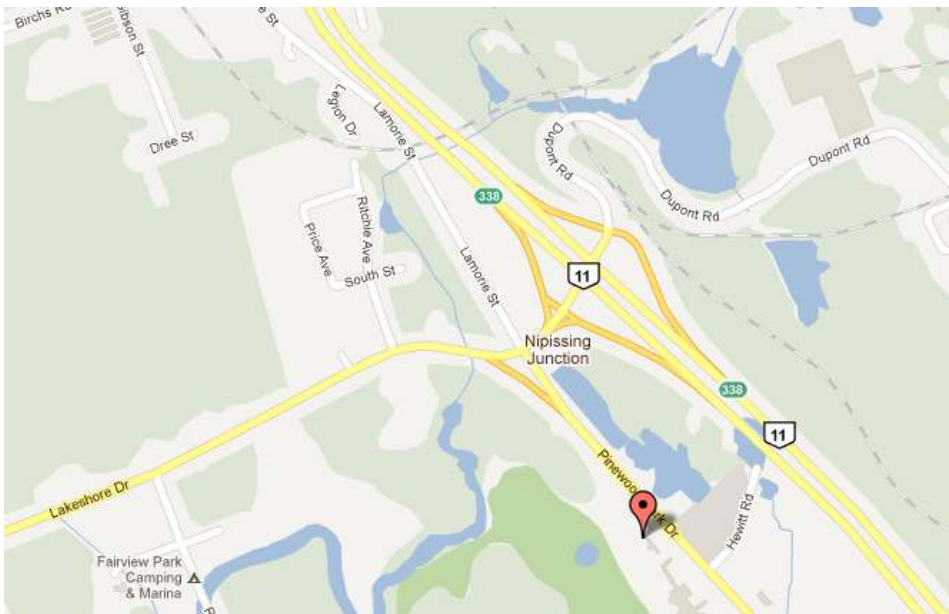


**From Hwy 11, take exit #338 - Lakeshore Drive. Turn Left onto Pinewood Park Drive. Follow to Clarion Resort on right hand side.**

Regional Map



Local Map



**Please see the info below for details about the **Due Diligence Training** we are offering on Sunday, November 20, 2011. For your convenience and cost savings this training is being held at**

**the convention site (Clarion Resort Pinewood Park in North Bay) from 8:30 a.m. – 4:30 p.m.  
This will allow you to accomplish two things with one trip. Don't miss this opportunity!**



## **Technical Training & Compliance**

162 Guelph St. Suite #228  
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### **Occupational Health & Safety - Due Diligence in *Ontario***

#### **Objective:**

- This course is designed to help ensure managers and supervisors know the legal, moral, and business obligations under the OHSA and what “Due Diligence” involves.

#### **Benefits:**

- Give supervisors and managers the knowledge required to implement and manage due diligence standards in the workplace in compliance with the Occupational Health & Safety Act
- Confronting the reality of workplace accidents
- The frequency of corporations, supervisors, officers, and directors being convicted of violating the OHSA
- Preventive measures to avoid corporate and individual fines and plus jail terms
- Review the increasing perception of OH&S violations as "crimes" under the Criminal Code of Canada
- Applying specific due diligence standards in their workplace and at off site locations

#### **Contents:**

- The responsibilities of workplace parties and how they overlap
- The reasons to go beyond the minimum regulations
- What is “*every precaution reasonable*” – other standards, CSA Standards etc.
- A discussion about the CSA Z1000 Standard for workplace safety and the benefits of complying with this Standard
- Understanding the responsibilities and potential liability of corporate officers and directors
- How to establish a health and safety program that meets Ministry of Labour due diligence standards
- Understanding standards for hazard identification, monitoring, and communication
- The "we didn't know" argument (willful blindness)
- Meeting MINISTRY OF LABOUR expectations of discipline: how and when to discipline for health and safety infractions
- How and when to use notes and checklists (precedents provided)

#### **Goals of this Course:**

To leave this session with practical solutions to due diligence issues, including: Compliance Checklists, Disciplinary Procedures Checklist, Job Hazard Analysis Forms, Safe Work Procedures, Accident Investigation Forms and a list of required actions to be taken.

#### **Who Should Attend:**

Directors, Management, Supervisors, Team Leaders, JHSC Members or Health & Safety Reps

**Length:** one full day



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## DRAFT AGENDA

### Sunday, November 20

- 8:30 – 4:30 pm Due Diligence Training (if attending)
- 3:00 – 5:30 pm Exhibitor Set-Up in Exhibitor's Forum – BALLROOM ABC
- 6:00 – 8:30 pm Welcome Reception in Exhibitor's Forum – BALLROOM ABC

### Monday, November 21

- 7:30 – 8:30 AM Breakfast in Exhibitors' Forum – BALLROOM ABC
- 8:30 AM **ANNUAL GENERAL MEETING** – FOUNDERS A & B
- 10:00 – 10:30 AM COFFEE BREAK in Exhibitors' Forum – BALLROOM ABC
- 10:30 AM **SPEAKER PROGRAM BEGINS** – FOUNDERS A & B
- 12:30 – 1:30 PM LUNCH in Exhibitors' Forum – BALLROOM ABC
- 1:30 PM **SPEAKER PROGRAM CONTINUES** – FOUNDERS A & B
- 3:00 – 3:30 PM COFFEE BREAK AND APPRECIATION RAFFLE in Exhibitors' Forum –  
BALLROOM ABC
- 6:00 – 7:00 PM Cocktails & hors d'ouvres – FOUNDERS LOBBY
- 7:00 PM Banquet Dinner followed by entertainment – FOUNDERS A & B

### Tuesday, November 22

- 8:30 – 9:30 AM Continental Breakfast and hotel check-out – FOUNDERS A & B
- 10:00 – 12:00 NOON **Plant Tour: RAINBOW CONCRETE INDUSTRIES**  
FOLLOWED BY A CATERED LUNCH FOR TOUR ATTENDEES IN THE HOTEL DINING ROOM